B. K. Birla College of Arts, Science and Commerce (Autonomous), Kalyan

Admission Notice for Aided Courses (2023-24)

[For First Year B.A./B.Sc./B. Com]

Inhouse Students

Date: 27.05.2023

Procedure for Admission –

1. Fill Pre enrollment form on University of Mumbai website by clicking the link (http://mum.digitaluniversity.ac/) Register yourself by Completing your profile details, then select program (course) for which you wish to take admission, then select college name as **B. K. Birla College (Autonomous), Kalyan** (**College code 23**) as institution. **Save it as PDF form.**

2. Please visit www.bkbirlacollegekalyan.com ->Admission -> Online Admission Form.

3. After link is opened, Click on Go to Login

4. Enter your Username, Password, Confirm Password, Mobile Number, Email id, then Click on Register. User this user id an

5. Password for login, you will get a SMS regarding successful registration with Username and Password.

6. Select Under Graduate for FY degree application

7. Read the instructions carefully and then click on Continue to proceed.

8. After Clicking on Continue, it will show up menu option for the filling of form

9. Enter your proper and correct personal details, and click on 'Save Next'

10. Fill the address details and click on save and next.

11. In the Educational details kindly enter your 10th Std & 12th Std details and click on save and next.

12. Upload Photo and Signature and click on save and next.

13. Upload all the required documents and click on save and next

14. **Other than major subjects, remaining subjects will be allotted as per NEP-2020 during counselling round.**

15. **Counselling Session will begin from 01.06.2023 between 10.00am to 12.30pm.**

16. Course Selection: Select the Major Course of your choice.

17. Other Courses will be given to you in Counselling Session.

18. Last Qualifying Exam Details:

19. Upload Document: Check the list of documents from the dropdown. Documents marked '*' are mandatory to upload.

20. Click on Pay Now button to do the registration amount payment.

21. After Payment is Successful you will get Registration confirmation.

22. Click on PREVIEW button to check all the details entered by you in the form are correct. If any correction is there, then please do the necessary changes and Click on Confirm Application

23. After Complete Process is done, Click on Print Application to take copy of the form filled, also click on the Print Receipt to take the copy of Payment receipt

24. Check all the details in the Admission Forms properly before submitting & pay the amount of Rs.100/- as your registration fees.

IMPORTANT NOTE: -

- In Queries regarding payment issue, where payment is deducted but still shows **"PAY NOW"** option again,
- Refresh the page by pressing (CTRL + F5) Or wait for Next 24 hrs (Do not make multiple transactions)
- Upload documents list. 1) SSC marksheet, 2) HSC marksheet, 3) Leaving Certificate, 4) University Form, 5) Minority Certificate.
- Details of Fees and payment schedule will be displayed on college website soon.
- Candidates belonging to Non-Paying Category (SC/ST/DT/NT/OBC) and EBC / PTW / Ex-Servicemen should submit necessary documents and application in the prescribed form to Shri.Ashok Dhokte within one month otherwise; they have to pay full fees.
- Any clarification / change in Fee Structure (as per University Rules) will be communicated and you will be informed accordingly.
- All admissions will be provisional and are subjected to confirmation after submission of Original Marksheet and other certificates.
- You are requested to pay admission fees only after counselling session.

25. **Schedule for Admission Procedure:**

Sale of Admission Forms (Online)	:	Saturday, 27th May, 2023 to Monday, 12th June, 2023 (up to 1.00 pm)
Pre-Admission Online Enrolment (On University Website: mum.digitaluniversity.ac)	:	Saturday, 27th May, 2023 to Monday, 12th June, 2023 (up to 1.00 pm)
Online Submission of Admission forms along with Pre-Enrolment form (Mandatory)	:	Saturday, 27th May, 2023 to Monday, 12th June, 2023 (up to 1.00 pm) (Inhouse admissions to be completed during this period)

PRINCIPAL

In case of queries contact following faculty members as per the stream (9.30 am to 12.30 pm)

Faculty Member	Mobile No.
BA	
1. Mrs. Pratibha Gadhe (Dept. of Geography)	9969038010
2. Prof. B. L. Suranje (Dept. of Hindi)	8080367507
3. Mrs. Priti Sawale (Dept. of Political Science)	9594900085
4. Dr. Viplov Dhone (Dept.of Philosophy)	9819631506
5. Mr. Samajdar Valavake (Dept. of English)	8767140474
B.Sc.	
1. Prof. Maninder Dhaliwal Vice Principal & Head Microbiology	9619794295
2. Prof. Meeta Bhot (Dept. of Botany)	9820748733
3. M. M. Khandpekar (Dept. of Physics)	9323743884
4. Dr. Vilas Khairnar (Dept. of Chemistry)	9892516106
5. Dr. Vinod Narayane (Dept. of Zoology)	9987084797
6. Mr. Prakash Sansare (Dept. of Mathematics)	8691999130
B.Com	
1. Dr. B. S. Wadekar (Vice Principal & Head Dept. of Commerce)	9224450830
2. Dr. Vrinda Nishandar (Dept. of Commerce)	9323643728
3. Mrs. Lakshita Soni (Dept. of Accountancy)	9321916657
B. K. Birla College (Autonomous), Kalyan	**0251-2231293**

For any queries email on - admissionhelpdesk@bkbirlacollegekalyan.com

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